



DIRECTOR OF CHILDREN'S MINISTRY

Job Overview

The Director of children's ministry supports the vision of The Cathedral through teaching, resourcing, and encouraging children and families in the Gospel of Jesus Christ. This role involves recruiting and training volunteers, curating teaching resources, and organizing our nursery. The ideal candidate will be energetic and unshakable in developing this ministry and leading and encouraging its volunteers.

Church Overview

The Cathedral Church of St. Luke and St. Paul is an Anglican church in the heart of Charleston, South Carolina. The church is situated at the center of the sectors of food/beverage, education, shopping, tourism, and medicine for the city of Charleston. Though the church is over 200 years old, it has transformed into a youthful, multi-generational community. As an Anglican church, we are established on the foundation of Jesus Christ, rooted in the authority of the Scriptures, and draw from the Great Tradition of the church. But we are also a people who pursue justice and mercy for the sake of our neighbors and city. Our hope is that this role will help us continue to reach the many professionals, students, families, and retirees that live within walking/biking/driving distance of the church.

Roles and Responsibilities

- Volunteer Management-
 - Recruit, equip, and oversee volunteer leaders from all ages in the church to create safe and excellent ministry spaces..
- Resource Development-
 - Create and/or curate the best resources for teaching in the church and in the home to form our children in Christ.
- Nursery Oversight-
 - Oversee our nursery by hiring and managing paid staff, keeping watch over the upkeep of the facilities, and ensuring good and safe systems for Sunday mornings.



- Family and Children Connectivity-
 - Build relationships with parents and children via grassroots family gatherings and individual meetings outside of organized kids' activities.
 - Facilitate the integration of children into the wider ministries of the Cathedral as essential members of the Body.

Qualifications

- Demonstrate a strong Christian Faith and Gospel identity, and a desire to continue to grow as a disciple of Jesus Christ.
- Be aligned and enthusiastic about our mission and values.
- Be willing to lead in broader Cathedral contexts as a member of the Staff Team.
- Exhibit strong interpersonal and communication skills.
- Show/develop proficiency in Planning Center, Google suite, and MailChimp.
- Have a minimum of a Bachelor's degree or similar ministry experience.

Weekly Time Expectations

- Although this is a part-time, 20 hours/week, position, the successful candidate will be required to adapt his or her time commitment to the job. Some committees will meet in the evening, some projects will need to be undertaken on the weekends, and the candidate will be encouraged to worship at one of our Sunday services. This position does allow for great flexibility, however, and can be tailored to fit the right individual, including the ability to work from home part of the time.

Key Performance Indicators

- Fulfillment of roles and responsibilities.
- Build relationships and trust with parents.
- Children and families excited about being a part of this ministry.
- Healthy and safety-minded volunteer teams composed of all ages & stages.



**CATHEDRAL
CHURCH OF**
SI LUKE & SI PAUL

Salary | Status | Reporting | Start Date

Salary: Based on experience and education.

Status: This position is marked as part time (20 hours per week), but for the right candidate, a full-time role may be considered.

Reporting: This position will report to the Canon/Associate Rector

Beginning Date: As soon as possible.

Application

Please forward your résumé with cover letter to patrick@your-cathedral.org.